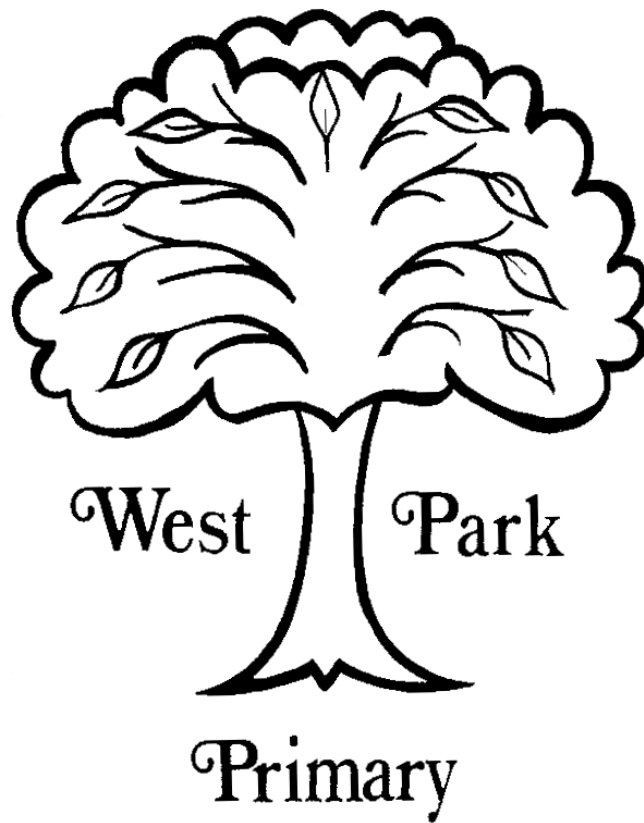


Learning for all at West Park Primary



**Special Educational Needs
Information for parents.**

ALL CHILDREN ARE SPECIAL

ALL CHILDREN HAVE INDIVIDUAL NEEDS

At **West Park Primary** we aim to meet all the needs of **all** our children.

So what are Special Educational Needs?

Special Educational Needs indicates a level of need, which may require extra help, a different approach or additional resources to enable a child to learn and progress above and beyond what other children in the class need. In order that we can accurately meet every child's needs, all staff regularly review the progress of all children.

How do I know how my child is getting on?

Staff will talk with you informally or see you as they feel necessary. You will be invited to an Open Evening each term and an annual written report will be sent home in July. You may be invited to discuss particular issues with either class teachers, Mrs. Dovydaitis, Special Educational Needs Co-ordinator (SENCo) or Ms. Jones, Headteacher. We are always willing to answer any questions that you may have.

What should I do if I'm worried about my child's progress?

Please tell us! We are grateful when parents share their feelings with us – we need your help to do our job well. You have known your child longer than we have, and sharing your understanding of their abilities and problems will support our work with them. Concerns can be discussed with class teachers or Mrs. Dovydaitis at any convenient time. If you are not able to pop into school easily then you are very welcome to telephone, or write to make an appointment to see us.

How will I know if the teacher is concerned?

We will tell you! If staff see you regularly they will discuss general concerns with you as they become apparent, or we will ask you to make an appointment to come and see us.

What happens next?

In the majority of cases a little extra help at home and school will enable a child to overcome any difficulties they may have been experiencing. Where concerns remain, the level of your child's need will be discussed and, if necessary, an individual education plan will be written. Early identification of needs is the most effective way of preventing future difficulties.

Who will know if my child has an Individual SEN plan?

Your child's individual plan will be discussed with you. Relevant school staff will be involved and will be aware of your child's needs. Specific members of the Local Authority (LA) Support Services may be involved in helping your child or giving advice – but this will only happen with your permission.

Who can help?

Class teachers, support staff and the Headteacher will all welcome the opportunity to offer help or advice to parents.

The Special Educational Needs Co-ordinator (SENCo) is Mrs. Dovydaitis and she is always willing to talk to parents about individual children and their needs. She can give you details of Parent Support Groups who may be able to give you assistance. Parents are welcome to read our policy on Special Educational Needs. There is a copy in school or on the school website.

Our Special Educational Needs Governor is Shaz Hafeez. She can be contacted through school if you have matters you would like to raise with her.

What are the levels of Special Educational Needs?

Many concerns or temporary difficulties will be overcome without the need to write an individual action plan.

Teachers concerns

Where initial concerns persist, class teachers make a note of those concerns and further action is taken to try and meet the child's needs within the normal teaching programme. Parents will be informed through the normal channels of communication.

Additional SEN Support

Where concerns or problems remain despite this initial action class teachers will set specific learning targets for the children as part of an Action Plan. Particular teaching strategies and resources needed may be identified. Parents will be made aware of these targets and be able to offer support at home where appropriate. If concerns still persist then support is requested from the Local Authority (LA) in order to inform and devise a new Action Plan. Special Needs Support Teachers or the Educational Psychologist will help the school to decide how best to support children at this stage or other outside agencies such as Occupational Therapy, Speech and Language or Physiotherapy department may be consulted. Parents will be closely involved in all planning and reviews.

The needs of most children will be met within these levels.

Education Health Care Plan

Children will only reach this level if the L.A. decide to initiate a Statutory Assessment of Need. Further information is available at school for parents of children at these stages.

Progress of all children is reviewed regularly and where concerns lessen and problems overcome children move off SEN procedures.

